

# Property Management



In addition to providing traditional landlord property and asset management services, FG Burnett can offer a range of services to tenants / occupiers through our facilities management services.



## Landlord Services

FG Burnett's experienced team of property managers and accountants can assist in all aspects of building and more importantly asset management to optimise the return from your investment.

With over 50 commercial developments under management across Scotland, FG Burnett can offer a full range of management services to include: rent collection, service charge administration, health and safety compliance, lease compliance, tenant liaison, accounting and purchase ledger function and property inspections.

Through our wider team, we work closely with building consultancy, rating, valuation and agency departments to ensure that all aspects of your commercial property investment are benefitting from the best advice, maximising asset performance.

## Tenant / Occupier Services

Managing your facility takes up time, resources and energy that could be more productively applied.

And there's plenty to manage: health & safety compliance, insurance obligations, security, general housekeeping – and more. A lot of plates to keep spinning, and significant risks to your business if ever one falls.

Outsourcing Facilities Management services inspires confidence because you're putting this key area of day-to-day business support in the hands of a team which possesses specialist expertise – which knows where the pitfalls lie and solves your problems.

And it creates simplicity: one point of contact, one monthly invoice, one inclusive service.

Let our facility management professionals take care of things, and you can get on with what you do best.

## Service Charge Consultancy

Service charges can amount to a significant additional annual cost and in some instances can be similar to rental charges. It is essential that you only contribute to expenditure reasonably incurred in maintaining common areas as identified in your lease. Our

management team can undertake an audit on service charge expenditure to ensure only legitimate costs are incurred.

## Vacant Property Services

Unoccupied properties still need attention – in fact, it's essential to safeguard your asset from the consequences of neglect and to ensure that you comply with insurance company requirements.

There are practical considerations too: grounds maintenance, utility contracts, ad hoc repairs – all time consuming, but all necessary to protect the property and its value.

Whether it is retail, office or industrial premises, our property management professionals are experienced in liaising with insurance companies and ensuring you comply with the associated obligations.

At the same time, they support the delivery of services that keep your property in good condition – and primed for the market.

## TO FIND OUT MORE

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